

# G D S T S CHOOL TRUST

# New Parent Guide to Firefly

Firefly is the Wimbledon High portal for girls, parents and staff. This guide aims to help new parents set up their Firefly logon for Wimbledon High for the first time and show some of the features and communications you will receive.

Please note that you will not be able to create your Firefly logon until your daughter has been formally enrolled in the school on her first day – so Firefly will be available to you from the <u>second</u> day of the school year.

#### Contents

Part 1: Logging in to Firefly for the first time	2
Part 2: Your dashboard	5
Part 3: Your daughter's profile page	8
Part 4: School calendar	

### Part 1: Logging in to Firefly for the first time

Using the Firefly Parent Portal, you will be able to see up-to-date information about your child (or children) and also be kept informed of relevant school information

# 1. Go to parent portal address

In your browser (on any device, PC, Mac, iPhone, iPad, Android etc), go to the parent portal address: <u>https://whs.fireflycloud.net</u>

# 2. Choose 'Activate your account' link

You will only need to do this the first time that you log in.



Wimbledon High School	
Login using your e-mail address or username	Or log in with
Parents	🔊 Governors (Site Login)
E-mail address or username	Staff and Students
Password	
Log in	
Forgotten your password?	
Logging in for the first time? Activate your account.	

# 3. Enter your email address

On the next screen, enter the email address that the school already holds on record for you, and click 'Activate account'. This will be the email address that you received these Firefly instructions on.



# 5. Check your email

# Check your mailbox!

An e-mail with details of how to access your account has been sent to your registered address.

The parent portal will then send you an email. Please check your junk filters if you do not receive the email.

# 6. Click the link that appears in your email

#### Hi Paul Parent

To access your new account and set a password, please use the link below:

Activate account

# 7. Create and confirm a password

The password is one of your own choosing. You can reset it or change it at any time using the forgotten password link on the log in screen.

# 8. Choose Activate Account

You will now be logged on to the parent portal. The next time you log on with your parent account, simply use your email and the new password you have just created.

### Part 2: Your dashboard

When you first log on to Firefly you land on your parent dashboard.

Here you will find

- Your SchoolPost messages these arrive in your email inbox and can also be viewed here in Firefly
- A link to your child's profile
- A search bar, where you can search the whole Firefly site
- The school Twitter feeds

Imbledon Grischool Gdst	Q. Search this site
Dashboard B Your Children v Resources v Velcome,	
Messages	Calendar Get help with the Calendar here Browse Profiles
	Your Children
View all messages	

Links to useful features, including

- Parentpay, for money for snacks, trips, tickets and so on
- Parents Evening bookings
- SOCS for Sports Fixture



#### The School calendar

Wimble Calenda	edon High ar	School	socs calendar website
• •			School Home   Calendar Home   SOCS Login
ep 💙 2023 💙 🔘	< Mor	, 11 Sep 2023 >	53 filters selected <b>Y</b> Filter Calend
We Th Fr Sa Su 1 2 3 5 6 7 8 9 10 12 13 14 15 16 17 19 20 21 22 23 24	All Day	Co-curricular clubs begin Junior School	Deta
9 20 21 22 25 24 6 27 28 29 30	All Day	Week B Senior School	Deta
View	07:30	Football Fixtures Girls-U15AvsSquad Trials Details Girls-U14AvsSquad Trials Details	
ek View		Girls-U13A vs Squad Trials Details Girls-U12A vs Squad Trials Details	
h View	08:30 - 09:15	Y1 Parent Welcome Breakfast Location: Junior Hall Junior School, Y1	
ch			Deta
ndar Sync	08:30 - 16:00	Individual School Photos Location: Senior Hall Senior School, Y7, Y8, Y9, Y10, Y11, Y12, Y13	Defa
	13:50 - 15:10	Y3 Swim Trials Location: Swimming Pool Junior School. Sport, Y3	

- Links to our publications
- A form to update or change your contact details

	I	Raising our voices	
Unconquered Peaks	WimTeach & WimLearn	GROW	
Your Contact Details			
Work	_		
Change contact details			

#### Part 3: Your daughter's profile page

Firefly gives you access to relevant information about your child's learning and school life. You will see details of your daughter's attendance, House Points, School Reports and Timetable.

You can access your daughter's profile by clicking on her name on the right hand side of the dashboard.

Your daughter's profile is only visible to you, your daughter and members of the school staff.

Here you will find

Key information – your daughter's classes and teachers.

Attendance data – click 'see more' for more details.

Behaviour data – click 'see more' for more details.

		le can see on each other	s' profiles h information people see on each	others' posfiles	
As an automost acor,	you can use Prome per		in mornation geopresee on each	ourers promes.	
ofile:					
y Facts					
thers					
nt					
ips					
	~				More information
	Send Message +	View Site As			Personal pages
Set Task 🖾 S	send Message *				
	seno message				<ul> <li>Manage Documents</li> </ul>
tendance					Manage Documents
tendance					Manage Documents
tendance omary from 01/0	08/2021 to date	INISED. ON ASSENT UNAUTHOR	nised.		Manage Documents
tendance mary from 01/0	08/2021 to date		used		Manage Documents
tendance Imary from 01/0 2N PRESENT 0.4% LA more attendance inf haviour	08/2021 to date		ISED		Manage Documents
tendance mary from 01/0 an PRESENT 04% LA more attendance inf haviour	08/2021 to date		lised		Manage Documents
tendance omary from 01/0	08/2021 to date		ISED		Manage Documents
tendance mary from 01/0 2N PRESENT. O AN LA more attendance inf haviour mary from 01/0	08/2021 to date				Manage Documents
tendance Imary from 01/0 25: PRESENT 0.45 LAT more attendance inf haviour Imary from 01/0 evement	08/2021 to date TEL 154N ABSENT AUTHO formation 08/2021 to date HOMEWORK EFFORT 7	RISED ON ABSENT UNAUTHOR GREAT CONTRIBUTION IN CL 8	455 EXCELLENT ACHIEVEMENT		Manage Documents
endance mary from 01/0 ex PRESENT. 0445 LAT nore attendance inf <b>haviour</b> mary from 01/0 evement SSWORK EFFORT	18/2021 to date TE = 11 AK ASSENT AUTHO formation 08/2021 to date HOMEWORK EFFORT 7 CHIVED/ GROW POINT	RISED ON ABSENT UNAUTHOR GREAT CONTRIBUTION IN CL 8	455 EXCELLENT ACHIEVEMENT		Manage Documents

Written reports and grade sheets are also found here. Click View Document to read them, and 'See more' for older reports.

Yr11 Progress Report Spring 2022	
Published 14th March 2022	View Docum
Full Report Autumn 2021	
Published 1st December 2021	View Docum
Yr10 Report Summer 2021	
Published 7th July 2021	View Docum
Yr10 Progress Report Spring 2021	
Published 10th March 2021	View Docum
R&R Review Yr10 Autumn 2020	
Published 26th November 2020	View Docum

#### Your daughter's timetable.

Timetable This Week Next W					
	Monday	Tuesday	Wednesday	Thursday	Friday
9:00 - 9:40	Phys	Comp Sci	History	Comp Sci	Games
	Miss H Sinclain	Mr I Richardson	Ms H Beckwith	Mr I Richardson	Miss A Cutteridge
9:45 - 10:25	Phys	Comp Sci	History	Comp Sci	Games
	Miss H Sinclair	Mr I Richardson	Ms H Beckwith	Mr I Richardson	Miss A Cutteridge
10:45 - 11:25	History	Maths	French	Phys	Maths
	Ms H Beckwith	Mrs C Duncan	Mrs A Treseder	Miss H Sinclair	Mrs C Duncan
11:30 - 12:10	History	Maths	French	Phys	Maths
	Ms H Beckwith	Mrs C Duncan	Mrs A Treseder	Miss H Sinclair	Mrs C Duncan
12:15 - 12:55	French	English	PSHE	Chemistry	Geography
	Mrs A Treseder	Mrs L Fisherty	Ms D McDowell	Ms M Nicholas	Dr. S Harel
12:55 - 14:35					
14:35 - 15:15	Chemistry	Geography	English	Partnership Sets	English
	Ms M Nicholas	Dr. S Harel	Mrs L Flaherty	Mr V Sajadah	Mrs L Flaherty
15:20 - 16:00	Chemistry	Geography	English	Partnership Sets	English
	Ms M Nicholas	Dr. S Harel	Mrs L Flaherty	Mr V Sajadah	Mrs L Flaherty

## Part 4: School calendar

The School calendar is hosted by SOCS (who also provide our sports site and co-curricular system). It is a website and can be accessed via the link on Firefly, or you can bookmark in your browse.

Wimbl Calend	<b>edon High</b> lar	School	s Socialendar wet School Home   Calendar Home   SOCS Lo	
Sep         ZO23         V         O           Mo         Tu         We         Th         Fr         Sa         Su           4         5         6         7         8         9         10           11         12         13         14         15         16         17	All Day	n, 11 Sep 2023 > Co-curricular clubs begin junier School	53 filters selected <b>T</b> Filter Calendar	
18 19 20 21 22 23 24 25 26 27 28 29 30 Today	All Day	Week B Senior School	Del	
Day View Week View	07:30	Football Fixtures Girls-U15A vs Squad Trials Details Girls-U14A vs Squad Trials Details Girls-U14A vs Squad Trials Details Girls-U12A vs Squad Trials Details		
Month View Search	08:30 - 09:15	Y1 Parent Welcome Breakfast Location: Junior Hall Junior School, Y1	Details	
Calendar Sync	08:30 - 16:00	Individual School Photos Location: Senior Hall Senior School, Y7, Y8, Y9, Y10, Y11, Y12, Y13	Details	
	13:50 - 15:10	Y3 Swim Trials Location: Swimming Pool Junior School, Sport, Y3	Detalis	

It is important to note that we use <u>http://www.wimbledonhighsports.com</u> for all sports fixtures. This is accessible form the link on the dashboard or the school website. You can download a link onto your phone homescreen for easy access to information about matches.

You are able to filter the calendar and subscribe on your personal device (iPhone, iPad, Android, PC or Mac) to those events that are appropriate to you. The instructions on how to do this are found by following the link on the Firefly dashboard – or <u>click here</u>.