

March 2025

## School Lunch Charges

Dear Junior Parents

I am writing to outline the arrangements for school lunch at Wimbledon High School. School lunch is compulsory throughout the Junior School at a cost of £312.00 per term for the academic year 24/25. Payment for lunch will be added to your school fee bill.

Also available to Junior girls and their parents is our breakfast service which is available every morning between 7.30am and 8.30am.

Payment for breakfast is made via our cashless catering system operated via ParentPay. Separate letters will be sent to you outlining the ParentPay sign up process. Parents will be issued with a 4-digit code at the till in the dining room when they check out for the first time to use against their daughter's account.

Yours sincerely,



Mrs Kathryn Jones

Director of Finance and Operations

Continued overleaf.

## **Cashless Catering 25/26**

We operate a cashless catering system in our dining room. All items purchased by the girls are visible for parents to view via their daughter's cashless catering account on ParentPay.

### **Adding credit to your daughter's cashless catering account**

Funds need to be loaded onto your daughter's cashless catering account in ParentPay for any purchases at breakfast or morning break. A separate ParentPay activation letter is included in this information pack. If you experience any problems setting up your ParentPay account or adding an amount to the cashless catering payment item, please contact the Finance Team at [finance@wim.gdst.net](mailto:finance@wim.gdst.net) who will be able to guide you through the process.

### **Low Balance Alerts**

It is possible to set a low balance alert in ParentPay which will send an automated email when your daughter's cashless catering balance falls below a certain level. To set these alerts in ParentPay, select the **Communication** tab, followed by **Change alert settings** - from here there is an option to set a threshold of your choice and a tick box to select email alerts. Please be aware that email alerts are free of charge - there is a charge for text alerts.

### **Daily Spend Limits**

If you wish to add a daily spend limit to your daughter's account for breakfast or morning break, please contact the Finance Team who will be able to arrange this.

### **Overdrawn Accounts & Overdraft Limits**

Automated emails are sent from [platform@parentpay.com](mailto:platform@parentpay.com) each Friday to parents of all girls with cashless catering accounts in arrears. The maximum overdraft limit is set at £20, and food purchases will not be available until account has been cleared and returned to credit.

### **Contact for any cashless catering questions/ queries:**

Please contact the Finance Team email: [finance@wim.gdst.net](mailto:finance@wim.gdst.net)